

POSITIONS VACANT

ADMINISTRATION OFFICER

Location: Cobar NSW

About Murdi Paaki Services Limited (MPSL)

The Murdi Paaki Regional Assembly created Murdi Paaki Services Limited as the operational arm to support and advocate to equalise the balance of our interactions with the Government and other agencies on behalf of Aboriginal people in the Murdi Paaki Region.

Administration Officer

The Administration Officer role will include providing a high level of administrative support to staff of MPSL. Be the first point of contact between MPSL and stakeholders, including the Aboriginal communities of the Murdi Paaki Region.

An attractive salary available, plus superannuation and generous salary packaging options

Full time until 30 June 2025 with the possibility of renewal – subject ongoing to funding.

**Aboriginality is a genuine occupational requirement of the position under section 14 of the Anti-Discrimination Act 1977.*

**A National Police History Check and Working with Children Check is essential for this position.*

TO APPLY: You will need to email jayde.george@mpra.com.au to request a copy of the Position Description and address the Essential and Desirable Criteria listed in the Position Description and return with a current resume.

Applications close 5:00pm Friday, 13 September 2024



MURDI PAAKI
REGIONAL
ASSEMBLY

